

WINOOSKI HOUSING AUTHORITY
BOARD OF COMMISSIONERS
MINUTES OF NOVEMBER 4, 2020 REGULAR BOARD MEETING

A meeting of the Winooski Housing Authority Board of Commissioners was held electronically as allowed by special Vermont Statute due to COVID-19 requirements.

The meeting was called to order by Chair Potvin at 4:17 P.M. Upon roll call those present and absent were as follows:

COMMISSIONERS PRESENT: Chair Potvin, Vice Chair, Commissioner Robert Arnell, and Commissioner Nicole Mace

COMMISSIONER ABSENT: Commissioner Patricia Raymond, Commissioner Jay Lambert

OFFICERS PRESENT: Executive Director KR Decarreau

1. Approval of Agenda
No Changes
2. Approve Minutes of October 7, 2020 meetings
Motion by Commissioner Arnell, Seconded by Commissioner Mace
Motions passed 3 – 0 as amended.
3. Public Comment
No public in attendance
4. Update on Finances
See Board Notes.
5. Update of Activities During COVID 19 Operations
See Board Notes. ED Decarreau remains concerned about loneliness and isolation through the winter, yet COVID cases are rising at the moment. Opening of Community Rooms will wait for case numbers to lower in Chittenden County.
6. RAD Update
See Board Notes

7. Personnel Policy Changes

a. Work from Home

Tabled

b. Light Duty

See Board Notes and Policy

Commissioner Arnell moved “*Be it Resolved that the Board of Commissioners does hereby adopt the change of policy of the Accommodations or Temporary Light Duty as presented on November 4, 2020.*”

Commissioner Mace seconded.

Motion carried 3 0

8. Pay Increases to Adjust to Market Forces

See Board Notes

ED Decarreau noted that recent hiring processes led us to understand that our pay is low compared to the market and we are having a difficult time attracting skilled workers. In order to adjust some workers, we need to adjust those who are in similarly skilled positions to be fair, and to assure we do not lose staff. Commissioner Arnell asked if we had made sure to adjust to make sure we did not introduce gender inequality. ED Decarreau stated that we would conduct a review to be sure.

No action is necessary.

9. Review HUD – HCV

ED Decarreau review the attached presentation as an introduction to the Housing Choice Voucher Program. Note was made that we are only converting 15% of the vouchers we offer into actual rentals. This has several causes, including the lack of affordable housing units available in the area, the condition of those properties, and a lack of family housing (more than 2 bedrooms) available.

The Board agreed to invite City staff into discuss the housing issues and how we might work together to solve the issues.

ED Decarreau will set up a meeting.

10. Revoke Password Policy

See Board Notes

Commissioner Arenell: I move that the Board of Commissioners herby rescind the current Password Policy.

Motion carries 3 0

Meeting Adjourned at 5:23 pm – Motion by Commissioner Mace, Second by Commissioner Arnell . Motion Carried 3 0

Respectfully Submitted,

KR Decarreau

DRAFT