

**WINOOSKI HOUSING AUTHORITY
BOARD OF COMMISSIONERS
MINUTES OF SPECIAL BOARD MEETING
MARCH 31, 2021**

A meeting of the Winooski Housing Authority Board of Commissioners was held electronically as allowed by special Vermont Statute due to COVID-19 Requirements.

The meeting was called to order by Chair Diane Potvin at 4:24. Those present were:

COMMISSIONERS PRESENT: Chair Potvin, Vice Chair Raymond, Commissioner Arnell, and Commissioner Mace.

COMMISSIONERS ABSENT: Commissioner Lambert

OFFICERS PRESENT: Executive Director Decarreau

MEMBERS OF THE PUBLIC: None

1. Approval of the Agenda

No changes

2. Resolution on Main Street Management Fees

See Board Notes for details.

Commissioner Arnell moved to approve the Resolution. Commissioner Raymond seconded.

Motion carries 4 - 0

3. FY 22 Budget Approval

See Board Notes and Budget

ED Decarreau noted a conversation with HUD officials regarding increasing the use of housing vouchers. This will increase our Administrative fee income to help support the program.

Commissioner Mace asked whether the surplus from the properties could help build new units as our plan suggests. ED Decarreau noted that there will be a capital needs assessment for all of our properties. This will tell us what we have to do to keep the buildings in good repair. This will have to be completed before using the funding for other purposes.

Chair Potvin asked about the DREAM program funding, which historically came from CHC BINGO funds. ED Decarreau noted the \$20,000 in the Tenant Services Recreation line.

Commissioner Mace moved to approve the annual budget. Commissioner Arnell seconded.

Motion carries 4 - 0

4. Resolution on Extending the Use of Vacation Hours

ED Decarreau noted that we were unable to get an advice from our attorney on the ability to make vacation hours not reimbursable.

Motion was tabled.

Motion to Adjourn made by Commissioner Arnell, Seconded by Commissioner Raymond at 4:45 pm.
Motion carried 4 - 0