

WINOOSKI HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING

4:15 P.M.
October 6, 2021

ZOOM Meeting
<https://us02web.zoom.us/j/8445637676>
Dial by your location
1 646 558 8656 US
Meeting ID: 844 563 7676

*For Dial In Instructions please call our office at
(802) 655 2360 prior to noon on May 12.*

MINUTES

PRESENT: Diane Potvin, Chair; Pat Raymond, Vice Chair; Nicole Mace, Commissioner; Marnie Owen, Commissioner

ABSENT: Bobby Arnell, Commissioner

OFFICERS: K.R. Decarreau, Executive Director; Wendy Sweet, Director of Programs

Meeting was called to order at 4:19 pm by Chair Potvin

1. Approve Agenda
No changes.
2. Approve Minutes of September 8, 2021
Motion by Commissioner Mace, Seconded by Commissioner Raymond.
Motion Carries 4 – 0 with Commissioner Arnell abstaining.
3. Public Comment
No Public in attendance
4. Project Based Voucher Use Proposal
ED Decarreau noted that this discussion was a follow up to passing the policy on Placed Based Vouchers in the Admin Plan in September. ED Decarreau noted that the discussion would impact negotiations with partners and requested Executive Session so as not to place the Authority at a disadvantage as allowed in state law.

Motion to enter executive session: Commissioner Owen, Seconded by Commissioner Raymond. Passed 4 - 0

5. Update on Finances

Report – See Board Notes

6. RAD Update

Report – See Board Notes

7. Surveillance Policy

ED Decarreau noted that this was a follow up to the previous discussion in September.

Motion to Approve: Commissioner Raymond, Seconded by Commissioner Owen.

Motion carried 4 - 0

8. Environmental Scan and review of Progress on Current Agency (5 yr) and Annual Plan.

ED Decarreau noted that our FY 23 Annual Plan was due to HUD after the first of the year and this is the introduction to that process. Annual Plans tend to be less intensive planning than the Five Year Plan. A more intense discussion of the Five Year plan will happen in the winter with changes if needed.

Commissioner Mace noted that it is not relevant that Winooski provides “more than its share” of affordable housing in the county and that we as a Board should advocate for zoning changes that will allow more affordable development housing in Winooski focused on families. The Board supported that position.

ED Decarreau will set up a meeting with Commissioner Mace and Mayor Lott to discuss working through the Zoning issues in the City.

9. Entering Tenant’s Apartment

ED Decarreau explained the situation of tenant’s cancelling appointments. The Board had no substantive comments.

Motion to Adjourn by Commissioner Owen, Seconded by Commissioner Raymond at 5:22 pm.

Motion Carried, 3 – 0 (Commissioner Mace stepped out during the final item.

Next Meeting: November 3, 2021

