

WINOOSKI HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING

4:15 P.M.
November 7, 2022

MINUTES

PRESENT: Diane Potvin, Chair; Pat Raymond, Vice-Chair; Nicole Mace, Commissioner, Marnie Owen, Commissioner, Abeer Al Zubaidy, Commissioner

OFFICERS: KR Decarreau, Executive Director

Meeting Called to Order by Chair Potvin at 4:17

1. Approve Agenda
No changes
2. Approve Minutes of October 11, 2022
Motion By Commissioner Mace
Second by Commissioner Raymond
Motion Carries 5-0
3. Public Comment
No Public
4. FY 22 Audit (Year Ending March 31, 2022)
Motion to Accept Audit by Commissioner Owen
Seconded by Commissioner Raymond
Motion Carries 5 -0
5. Second Quarter Financials
See Board Notes
6. Approve of New Policies
 - a. Parking
Motion to Approve the Parking Policy as amended by Commissioner Mace By Commissioner Owen
Second by Commissioner Raymond
Motion Carries 5-0
 - b. Storage

Motion to Approve the Storage Unit Policy as amended by Commissioner Mace By
Commissioner Mace

Second by Commissioner Owen

Motion Carries 5-0

c. Tenant Transfer

Motion to Approve the Tenant Transfer Policy as amended by Commissioner Mace By
Commissioner Mace

Second by Commissioner Owen

Motion Carries 5-0

7. Change to CTO and Sick Bank Policy

Motion to Approve Changes to the Personnel Policy By Commissioner Raymond

Second by Commissioner Mace

Motion Carries 5-0

8. Main Street ROW

Motion to offer the City the ROW for XX% of the calculated value by Commissioner

Seconded by Commissioner

Motion Carries

9. FY 24 Annual Plan

Comments can be forwarded to ED Decarreau for December meeting

10. Other Business

a. Open House at Elm Street Children's Space

b. Update on VERAP Ending

c. Time Off for ED – November 8 – 21

Resolution on Retirement Account Trustee as Diane Potvin

Motion By Commissioner Mace

Second by Commissioner Raymond

Motion Carries 5-0

11. Adjourn

Motion By Commissioner Raymond

Second by Commissioner Owen

Motion Carries 5-0

*** Executive Session as Needed ***